

# CITY COUNCIL AGENDA

15728 Main Street, Mill Creek, WA 98012 (425) 745-1891



Pam Pruitt, Mayor • Brian Holtzclaw, Mayor Pro Tem • Sean Kelly  
Donna Michelson • Vince Cavaleri • Mike Todd • Mark Bond

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. in the Mill Creek Council Chambers located at 15728 Main Street, Mill Creek, Washington. Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public. If you require special accommodations, please call the office of the City Clerk at (425) 921-5776 three days prior to the meeting.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and address for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

**Next Ordinance No.** 2017-815  
**Next Resolution No.** 2017-564

**March 28, 2017**  
**City Council Meeting**  
**6:00 PM**

## **CALL TO ORDER:**

## **FLAG SALUTE:**

## **ROLL CALL:**

## **AUDIENCE COMMUNICATION:**

- A. Public comment on items on or not on the agenda
- B. City Council Meeting Minutes of February 14, 2017

## **CONSENT AGENDA:**

- C. Benefit ACH Payments in the Amount of \$27,557.20  
(*Audit Committee: Councilmember Cavaleri and Councilmember Holtzclaw*)
- D. Approval of Checks #56678 through #56759 and ACH Wire Transfers in the Amount of \$222,217.18  
(*Audit Committee: Councilmember Cavaleri and Councilmember Holtzclaw*)

- E. City Council Meeting Minutes of January 24, 2017
- F. City Council Meeting Minutes of February 7, 2017
- G. City Council Meeting Minutes of February 14, 2017
- H. City Council Meeting Minutes of February 28, 2017
- I. City Council Meeting Minutes of March 7, 2017
- J. City Council Meeting Minutes of March 14, 2017

**REPORTS:**

- K. Mayor/Council
- L. City Manager
  - Community Transit Letter
  - Legislative Summary
  - Open House
  - Council Planning Schedule
  - Audit Exit Conference Update

**RECESS TO EXECUTIVE SESSION:**

- M.
  - Discussion of the status of collective bargaining negotiations
  - Review negotiations on the performance of a publicly bid contract per RCW 42.30.110 (1) (d)

*No action anticipated*

**ADJOURNMENT**



Date: March 28, 2017

Payroll Check Batches		
Dated	Check Numbers	Amount
03/10/2017	ACH Wire MEBT- Wilmington Trust	\$23,258.68
03/10/2017	ACH Wire- ICMA RC- Def. Comp	\$1,035.36
03/10/2017	ACH Wire- BAC- Flex Spending Acct	\$936.16
03/10/2017	ACH Wire- MCPD Guild Dues	\$1,940.00
03/10/2017	ACH Wire- United Way Donations	\$387.00
<b>Total</b>		<b>\$27,557.20</b>

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of the ACH Automatic Deposit checks and ACH Wire Transfers in the amount of \$27,557.20.

We recommend approval of the above stated amount with the following exceptions:

\_\_\_\_\_

\_\_\_\_\_

Councilmember

\_\_\_\_\_

Councilmember

\_\_\_\_\_

Finance Director *Rebecca C Polignone*

City Manager

G:\Finance\WP\Payroll\Payroll Voucher Approval .doc

**Payment Approval Confirmation**



**Company:** City of Mill Creek  
**Requester:** Kottke, Sandy  
**Run Date:** 03/10/2017 11:27:48 AM CST

**Domestic High Value (Wire)**  
**Payment Category:**Urgent/Wire

**Status:** Processing by Bank  
**Transaction Number:** 173AC18051Q80F57

**Template Name:** WILTRUST  
**Template Code:** WILTRUST

**Debit Account Information**

**Debit Bank:** ~~42500002~~  
**Debit Account:** ~~00000104700~~  
**Debit Account Name:** Treas Checking  
**Debit Currency:** USD

**Beneficiary Details**

**Beneficiary Name:** MATRIX TRUST COMPANY  
**Beneficiary Address:** NA  
**Beneficiary City:** NA  
**Beneficiary Postal Code:** NA  
**Beneficiary Country:** US - United States of America

**Beneficiary Account:** ~~0002074005~~  
**Beneficiary Bank ID:** ~~02200016~~  
MANUFACTURERS AND TRADERS TR C  
ONE M AND T PLAZA, 15TH FL  
BUFFALO  
US - United States of America

**Beneficiary Email:**  
**Beneficiary Mobile Number:**

**Payment Details**

**Credit Currency:** USD  
**Credit Amount:** 23,258.68

**Value Date:** 03/10/2017

**Optional Information**

**Sender's Reference Number:** CITY MILL CREEK

**Beneficiary Information:** City of Mill Creek n3177e

**Additional Routing**

**Intermediary Bank ID:**

**Receiver Information:**

**Control Information**

**Input:** sankottke  
**Approved:** sankottke  
**Initial Confirmation:** WTX:2017031000264761

**Input Time:** 03/10/2017 11:18:20 AM CST  
**Time:** 03/10/2017 11:27:31 AM CST

**Payment Approval Confirmation**



**Company:** City of Mill Creek  
**Requester:** Kottke, Sandy  
**Run Date:** 03/10/2017 11:27:48 AM CST

**Domestic High Value (Wire)**  
**Payment Category:** Urgent/Wire

**Status:** Processing by Bank  
**Transaction Number:** 173AC1928AA90J65

**Template Name:** ICMA 457 Plan  
**Template Code:** ICMA

**Debit Account Information**

**Debit Bank:** ~~425000024~~  
**Debit Account:** ~~00000104700~~  
**Debit Account Name:** Treas Checking  
**Debit Currency:** USD

**Beneficiary Details**

**Beneficiary Name:** ICMA RC  
**Beneficiary Address:** P.O. Box 64553  
**Beneficiary City:** Baltimore  
**Beneficiary Postal Code:** 21264-4553  
**Beneficiary Country:** US - United States of America

**Beneficiary Account:** ~~42530004~~  
**Beneficiary Bank ID:** ~~022000046~~  
MANUFACTURERS AND TRADERS TR C  
ONE M AND T PLAZA, 15TH FL  
BUFFALO  
US - United States of America

**Beneficiary Email:**  
**Beneficiary Mobile Number:**

**Payment Details**

**Credit Currency:** USD  
**Credit Amount:** 1,035.36

**Value Date:** 03/10/2017

**Optional Information**

**Sender's Reference Number:** 302029

**Beneficiary Information:** City of Mill Creek 302029

**Additional Routing**

**Intermediary Bank ID:**

**Receiver Information:**

**Control Information**

**Input:** sankottke  
**Approved:** sankottke  
**Initial Confirmation:** WTX:2017031000264763

**Input Time:** 03/10/2017 11:19:48 AM CST  
**Time:** 03/10/2017 11:27:31 AM CST

RptBatchSumViewForm

Page 1 of 1

ACH Cash Pro Online  
City of Mill Creek

Report Date: 03/10/2017  
Report Time: 11:31:36 AM

**Batch Summary Report by ID Number**

Company Name:	City of Mill 01	Effective Date:	03/10/2017
ACH ID:	*****	Batch Sequence:	1
Application Name:	CCD Payments and Collections	Database Name:	BAC
Batch Status:	Released	Created By:	SANKOTTKE
Released By:	SANKOTTKE		

<u>Name</u>	<u>ID</u>	<u>Amount</u>	<u>D/C</u>	<u>Bank ID</u>	<u>Account #</u>	<u>Acct Type</u>	<u>Trace #</u>
BAC	BENEFIT ADMIN C	\$936.16	C	125108366	310005566	C	

Total Amount in Batch

Total Count in Batch

Debits	\$0.00	0
Credits	\$936.16	1
Prenotes	\$0.00	0

Grand Total Amount

Grand Total Count

Debits	\$0.00	0
Credits	\$936.16	1
Prenotes	\$0.00	0

**Payment Approval Confirmation**



**Company:** City of Mill Creek  
**Requester:** Kottke, Sandy  
**Run Date:** 03/10/2017 11:27:48 AM CST

**Domestic High Value (Wire)**  
**Payment Category:** Urgent/Wire

**Status:** Confirmed by Bank  
**Transaction Number:** 173AC2212LB81X86

**Template Name:** GUILD DUES  
**Template Code:** GUILD

**Debit Account Information**

**Debit Bank:** 425000024  
**Debit Account:** 00000104700  
**Debit Account Name:** Treas Checking  
**Debit Currency:** USD

**Beneficiary Details**

**Beneficiary Name:** Mill Creek Police Officer Guild  
**Beneficiary Address:** PO Box 13261  
**Beneficiary City:** Mill Creek  
**Beneficiary Postal Code:** 98082  
**Beneficiary Country:** US - United States of America

**Beneficiary Account:** 00000159001  
**Beneficiary Bank ID:** 425000024  
BANK OF AMERICA, NA  
1424 164TH ST SW  
LYNNWOOD  
US - United States of America

**Beneficiary Email:**  
**Beneficiary Mobile Number:**

**Payment Details**

**Credit Currency:** USD  
**Credit Amount:** 1,940.00

**Value Date:** 03/10/2017

**Optional Information**

**Sender's Reference Number:** Police Guild

**Beneficiary Information:** Police Guild Dues Direct Deposit

**Additional Routing**

**Intermediary Bank ID:**

**Receiver Information:**

**Control Information**

**Input:** sankottke  
**Approved:** sankottke  
**Initial Confirmation:** WTX:2017031000264764  
**Confirmation #:** BOOK:2017031000264764

**Input Time:** 03/10/2017 11:22:22 AM CST  
**Time:** 03/10/2017 11:27:31 AM CST

**Payment Approval Confirmation**



Company: City of Mill Creek  
Requester: Kottke, Sandy  
Run Date: 03/10/2017 11:27:48 AM CST

**Domestic High Value (Wire)**  
Payment Category: Urgent/Wire

Status: Processing by Bank  
Transaction Number: 173AC20582W91751

Template Name: United Way  
Template Code: United Way

**Debit Account Information**

Debit Bank: ~~42600024~~  
Debit Account: ~~600000104700~~  
Debit Account Name: Treas Checking  
Debit Currency: USD

**Beneficiary Details**

Beneficiary Name: United Way of Snohomish County  
Beneficiary Address: 3120 McDougall Ave, STE 200  
Beneficiary City: Everett  
Beneficiary Postal Code: 98201  
Beneficiary Country: US - United States of America

Beneficiary Account: ~~0590000700~~  
Beneficiary Bank ID: ~~422000490~~  
UNION BANK, N.A.  
30343 CANWOOD ST, STE 100  
AGOURA HILLS  
US - United States of America

Beneficiary Email:  
Beneficiary Mobile Number:

**Payment Details**

Credit Currency: USD  
Credit Amount: 387.00

Value Date: 03/10/2017

**Optional Information**

Sender's Reference Number: 173AC20582W91751

Beneficiary Information: United Way from City of Mill Creek

**Additional Routing**

Intermediary Bank ID:

Receiver Information:

**Control Information**

Input: sankottke  
Approved: sankottke  
Initial Confirmation: WTX:2017031000264762

Input Time: 03/10/2017 11:21:13 AM CST  
Time: 03/10/2017 11:27:31 AM CST





Date: March 28, 2017

A/P Check Batches		
Dated	Check Numbers	Amount
03/16/2017	Union 76 Fleet-Feb	\$3,990.63
03/17/2017	56678-56759	\$218,226.55
<b>Total</b>		<b>\$222,217.18</b>

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of check numbers 56678 through 56759, and wires in the amount of \$222,217.18.

We recommend approval of the above stated amount with the following exceptions:

\_\_\_\_\_

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

*[Signature]*  
\_\_\_\_\_  
Finance Director  
*[Signature]*  
\_\_\_\_\_  
City Manager

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**Payment Details Report**



**Company:** City of Mill Creek  
**Requester:** Kottke, Sandy  
**Run Date:** 03/16/2017 3:26:21 PM CDT

**Domestic High Value (Wire)**

**Payment Category:** Urgent/Wire

**Status:** Processing by Bank  
**Transaction Number:** 173GG2036OIH0Q18

**Template Name:** Fleet  
**Template Code:** Fleet

**Debit Account Information**

**Debit Bank:** 125000024  
**Debit Account:** 000060104700  
**Debit Account Name:** Treas Checking  
**Debit Currency:** USD

**Beneficiary Details**

**Beneficiary Name:** 76 Fleet WEX BANK  
**Beneficiary Address:** 97 Darling Ave.  
**Beneficiary City:** Portland  
**Beneficiary Postal Code:**  
**Beneficiary Country:** US - United States of America

**Beneficiary Account:** 4539508  
**Beneficiary Bank ID:** 071000288  
BMO HARRIS BANK NA  
111 W MONROE ST  
CHICAGO  
US - United States of America  
**Beneficiary Email:**  
**Beneficiary Mobile Number:**

**Payment Details**

**Credit Currency:** USD  
**Credit Amount:** 3,990.63

**Value Date:** 03/16/2017

**Optional Information**

**Sender's Reference Number:** 173GG2036OIH0Q18

**Beneficiary Information:** 76 FLEET  
Acct 0201 00 105915 3  
City of Mill Creek

**Additional Routing**

**Intermediary Bank ID:**

**Receiver Information:**

**Control Information**

**Input:** sankottke  
**Approved:** sankottke  
**Initial Confirmation:** WTX:2017031600360699

**Input Time:** 03/16/2017 3:20:48 PM CDT  
**Time:** 03/16/2017 3:26:10 PM CDT

**Accounts Payable**

Checks by Date - Detail by Check Date

User: Jodieg  
 Printed: 3/23/2017 8:00 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
56678	ACCELA Quote # 5613	Accela Inc #774375 Springbrook Annual Maintenance 2017	03/17/2017		15,209.07
Total for Check Number 56678:				0.00	15,209.07
56679	ADPLLC 488781971 489217525 489809120	ADP, LLC Payroll Processing Chgs W-2's Payroll Processing Chgs-Workforce Now 02/15 Payroll Processing Chgs-Workforce Now 02/28	03/17/2017		613.80 457.18 461.16
Total for Check Number 56679:				0.00	1,532.14
56680	AFSCME February	WSCCCE, AFSCME, AFL-CIO Union Dues - AFSCME-Feb	03/17/2017		1,228.38
Total for Check Number 56680:				0.00	1,228.38
56681	AFSCME1 Work Permit	AFSCME Local 1811-M Union Work Permit Fee-Seasonal Worker 2016	03/17/2017		264.25
Total for Check Number 56681:				0.00	264.25
56682	ALDWTR 00320003-01 01100176-01 01300169-01 01550006-01 02170002-01 02460002-01 02470001-01 03050003-01 03095000-01 03805002-01 03865000-01 04900159-01 05400166-01 05590004-02 05600177-03 05700181-01 05702001-01 05705005-01 06900173-02 07850004-01 07855001-01 07895001-01 07900155-01 08000152-01 08300050-01 08800024-01 08900020-01	Alderwood Water District Seattle Hill Rd I/R Median 4 & 5 I/R 1901 Mill Fern Dr SE I/R Median #2 16011 28th Dr SE I/R Seattle Hill Rd I/R Heron Park Heron Park/Water & Sewer 15933 29th Dr SE I/R 16220 27th Dr SE I/R 16217 27th Dr SE I/R 16205 25th Dr SE I/R Seattle Hill Rd I/R Median Number 6 I/R City Hall North-D/C City Hall North-Water & Sewer City Hall South I/R City Hall South-D/C City Hall South-Water & Sewer 1300 156th Pl SE I/R Highlands Park Restroom Highlands Park Highlands Park I/R Seattle Hill Rd I/R Seattle Hill Rd I/R 3310 157th Pl SE I/R Seattle Hill Rd I/R Seattle Hill Rd I/R	03/17/2017		67.58 67.58 139.22 74.32 74.30 143.01 195.54 74.32 74.32 74.32 33.09 74.30 142.97 14.13 521.71 146.13 14.12 314.15 33.08 195.32 143.01 74.32 74.30 74.30 108.43 74.30 74.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	09000017-01	Seattle Hill Rd I/R			74.30
	09080000-01	14600 Mill Creek Blvd I/R			33.09
	09100016-01	Seattle Hill Rd I/R			74.30
	13233000-01	15200 Mill Creek Blvd I/R			33.09
	25703000-01	14725 32nd Dr SE I/R			74.32
	26070000-01	15803 32nd Ave SE			195.30
	26467000-01	1900 164th St SE			74.30
	26468000-01	1900 164th St SE I/R			75.26
	33254000-01	14725 32nd Dr SE			195.32
	34493000-01	City Hall North I/R			33.08
			Total for Check Number 56682:	0.00	3,958.83
56683	ALLGUARD 23991 23992	All Guard Security Systems Inc Installation LTE-A Cellular Transmitter-City Hal Installation LTE-A Cellular Transmitter-City Hal	03/17/2017		1,293.52 1,139.66
			Total for Check Number 56683:	0.00	2,433.18
56684	AMTESTIN 97460	Am Test, Inc 5 Fecal Coliform Analysis	03/17/2017		125.00
			Total for Check Number 56684:	0.00	125.00
56685	AWC1 48104	Association of WA Cities AWC Workers' Comp Retro Prog Assessment	03/17/2017		6,802.00
			Total for Check Number 56685:	0.00	6,802.00
56686	AWC2 49821 49821A 49821B	Association of WA Cities 2017 Labor Relations Institute-R Polizzotto, L O 2017 Labor Relations Institute-G Elwin 2017 Labor Relations Institute-P Lauerman	03/17/2017		600.00 300.00 300.00
			Total for Check Number 56686:	0.00	1,200.00
56687	BANKCR16 1 1A 2 3	Bank of America MCBA Mtg 2/21-B Davern MCBA Mtg 2/21-T Rogers Mill Creek Rotary 2/22-T Rogers Mill Creek Rotary 3/01-T Rogers	03/17/2017		10.00 10.00 17.00 17.00
			Total for Check Number 56687:	0.00	54.00
56688	BANKCR24 1	Business Card Office Supplies-HR Director	03/17/2017		25.00
			Total for Check Number 56688:	0.00	25.00
56689	BENEAD 1702515	Benefit Administration Co, LLC Section 125 Flexible Benefits Plan-Feb	03/17/2017		144.00
			Total for Check Number 56689:	0.00	144.00
56690	BICKFORD 816970	Bickford Ford Misc Repairs/Battery-Car #39	03/17/2017		371.97
			Total for Check Number 56690:	0.00	371.97
56691	BIOCLEAN 7734	Bio Clean Inc Decontamination-Bio Hazardous Materials-Car #	03/17/2017		324.21

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 56691:	0.00	324.21
56692	BURLYPRD 2016 Railing 2016 RailingA	Burly Products 2016 Dumas Rd Railing Project 2016 Dumas Rd Railing Project	03/17/2017		13,258.00 10,794.00
			Total for Check Number 56692:	0.00	24,052.00
56693	CIEDMOND RGG-170025	City of Edmonds Domestic Violence Coordinator - March	03/17/2017		954.90
			Total for Check Number 56693:	0.00	954.90
56694	CITYEVE I17000340 I17000423	City of Everett Share of Training Costs-Interlocal Agreement 20 Animals Brought To Shelter - January	03/17/2017		800.00 185.00
			Total for Check Number 56694:	0.00	985.00
56695	CLYDEWST 20312699	PacWest Machinery Sleeve/Seal Kit-Water Pump	03/17/2017		836.43
			Total for Check Number 56695:	0.00	836.43
56696	DAHLELEC 24822	Dahl Electric Inc Re-Spliced Connection Street Light 153rd @ Me	03/17/2017		959.43
			Total for Check Number 56696:	0.00	959.43
56697	DATAQST 1723	DataQuest, LLC Criminal Background-J Kirk	03/17/2017		99.00
			Total for Check Number 56697:	0.00	99.00
56698	DRIFTMRA 006549	The Driftmier Architects, P.S. Prof Serv MC Public Works Shop 01/26-02/25	03/17/2017		43,297.67
			Total for Check Number 56698:	0.00	43,297.67
56699	ELLITIRE 077678 077720 077738 077742	Elliott Tire & Service Inc Diagnose Trac Light, Replace Brake Light Switc LOF, Battery, Wheel Balance-Car #44 LOF, Alignment-Car #40 LOF, Alignment-Car#43	03/17/2017		190.87 286.58 146.84 146.84
			Total for Check Number 56699:	0.00	771.13
56700	EMPSECD 17-010757-RDUT5	Employment Security Dept- Records 3 Work History Research Case #2017-2264	03/17/2017		9.50
			Total for Check Number 56700:	0.00	9.50
56701	ENVIRTCH CD201710777	Envirotech Services Inc Calcium Chloride-De-Icer Resupply	03/17/2017		5,976.85
			Total for Check Number 56701:	0.00	5,976.85
56702	FELDMAJ February 2017	Feldman & Lee, P.S. Public Defender Contract Flat Fee - February	03/17/2017		8,750.00
			Total for Check Number 56702:	0.00	8,750.00

**AGENDA ITEM #D.**

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
56703	FONGJ 6446	Jeffrey Fong Photography: Digital Basic 2/02-3/02 #6446	03/17/2017		364.00
			Total for Check Number 56703:	0.00	364.00
56704	GTENORTH 425 316-0326 425 357-9268 425 745-6974	Frontier Alarm System Line Chgs 02/16-03/15 Fire Alarm Line Chgs 02/22-03/21 CC Line/Security System Line 02/19-03/18	03/17/2017		50.90 128.72 158.79
			Total for Check Number 56704:	0.00	338.41
56705	HRSUSA 047819 058803	Capital One Commercial General Office Supplies Supplies-February Wellness Event	03/17/2017		100.96 44.40
			Total for Check Number 56705:	0.00	145.36
56706	IACP-MEM 2017 Dues	IACP-Membership IACP Membership Dues-R Fleming	03/17/2017		75.00
			Total for Check Number 56706:	0.00	75.00
56707	INTEGRA 14489389	Integra T-1 Monthly Fees - March	03/17/2017		631.29
			Total for Check Number 56707:	0.00	631.29
56708	INTSTBAT 1905701037797	Interstate All Battery Center Batteries	03/17/2017		74.44
			Total for Check Number 56708:	0.00	74.44
56709	JOHNCLNR 1932	John's Cleaning Services Inc Uniform Dry Cleaning & Repairs - Feb	03/17/2017		42.27
			Total for Check Number 56709:	0.00	42.27
56710	JRWENTRP 3673 3673A	JRW Enterprises Repair Locks-Electrical Room-City Hall North Truck Bay Lock Repairs-City Hall South	03/17/2017		125.00 276.49
			Total for Check Number 56710:	0.00	401.49
56711	KCDA 300128940 300133729	KCDA Purchasing Cooperative 4 Hanging File Racks-HR General Office Supplies	03/17/2017		101.55 56.32
			Total for Check Number 56711:	0.00	157.87
56712	KROESENS 42484 42749 42785	Kroesen's Uniform Company 2 Comm Bars-PD 2 Pr Pants-S White Dry Rain Shell, 2 Polo Shirts w/Logo Badge-S V	03/17/2017		44.31 116.48 264.85
			Total for Check Number 56712:	0.00	425.64
56713	LEXNEXIS 3090829010	RELX Inc LexisNexis Monthly Chgs 01/01-01/31	03/17/2017		176.44
			Total for Check Number 56713:	0.00	176.44
56714	LIGHTENW	LithtexNW	03/17/2017		

**AGENDA ITEM #D.**

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	64919	Business Cards-R Fleming			54.95
			Total for Check Number 56714:	0.00	54.95
56715	MCCOUCB 9080	Mill Creek Country Club Employee Recognition Event 01/12	03/17/2017		3,372.06
			Total for Check Number 56715:	0.00	3,372.06
56716	MCMAG 4057 4058	Mill Creek Living Magazine 19,500 - Spring Issue MC Living Magazine 23,000 Copies - 2017 Spring Rec Guide	03/17/2017		2,687.50 7,425.00
			Total for Check Number 56716:	0.00	10,112.50
56717	MIGSVR 0047804	MIG/SvR Prof Serv-North Pointe Park-Final Design 2/01-2	03/17/2017		14,330.00
			Total for Check Number 56717:	0.00	14,330.00
56718	NATBUSFN MK474352-OFF	National Business Furniture 6 Leather Conference Chairs-Council Members	03/17/2017		1,879.22
			Total for Check Number 56718:	0.00	1,879.22
56719	NWARBORI 7544	Northwest Arboriculture LLC Emergency Tree Removal-Old SHR	03/17/2017		4,482.82
			Total for Check Number 56719:	0.00	4,482.82
56720	OCCMA Conf Reg	OCCMA NW Regional Managers Conf-R Polizzotto	03/17/2017		350.00
			Total for Check Number 56720:	0.00	350.00
56721	OREILLY 2986-498466 2986-498479	O'Reilly Automotive Inc Wiper Motor/Bolts-PW5 Credit-Core Return-PW5	03/17/2017		134.11 -27.48
			Total for Check Number 56721:	0.00	106.63
56722	PACAIR 783 989	Pacific Air Control, Inc. HVAC Maint-City Hall South HVAC Maint-City Hall North	03/17/2017		134.08 515.43
			Total for Check Number 56722:	0.00	649.51
56723	PACRIMC 02/2017	Pacific Rim Code Services, Inc Prof Serv-Plan Reviews 2/07-2/28 33 Hrs	03/17/2017		1,980.00
			Total for Check Number 56723:	0.00	1,980.00
56724	PAKOR 8022283	Pakor Inc 2 Cs Media-Passport Film	03/17/2017		621.06
			Total for Check Number 56724:	0.00	621.06
56725	PAWS February 2017	PAWS Animals Brought To Shelter-Feb	03/17/2017		875.00
			Total for Check Number 56725:	0.00	875.00
56726	PAWSAFT	Paws Afoot	03/17/2017		

**AGENDA ITEM #D.**

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	6455	Dog Obed-Puppy ABC's 1/30-3/20 #6455			539.00
	6457	Dog Obed-Basic Training for Dogs 1/30-3/20 #6			462.00
			Total for Check Number 56726:	0.00	1,001.00
56727	PETTIJ	Jeffrey Pettijohn	03/17/2017		
	6435	Group Piano Class Beg 1/10-3/07 #6435			88.00
	6436	Group Piano Class Beg 1/12-3/02 #6436			88.00
			Total for Check Number 56727:	0.00	176.00
56728	PFISTERG	Gina Pfister	03/17/2017		
	Reimb Exp	Refreshments-Labor Management Team Mtg w/l			33.02
			Total for Check Number 56728:	0.00	33.02
56729	PITNEYB	Pitney Bowes Global Financial Services	03/17/2017		
	3302957372	Lease Postage Machine, Meter & Scale 12/30-03			606.19
			Total for Check Number 56729:	0.00	606.19
56730	PRYTHSP	Protect Youth Sports	03/17/2017		
	484709	Background Check-T Rogers			37.00
			Total for Check Number 56730:	0.00	37.00
56731	REGDISP	Regional Disposal/Rabanco	03/17/2017		
	0000050437	Street Sweeping Waste - 8.57 TN			385.65
			Total for Check Number 56731:	0.00	385.65
56732	RKSOLID	Rock Solid Learning LLC	03/17/2017		
	6319	Rocks: Fossils Rock! 2/25 #6319			117.60
			Total for Check Number 56732:	0.00	117.60
56733	SDISTCRT	South District Court	03/17/2017		
	January 2017	Filing Fees SD Court - Jan			6,356.66
	January 2017A	Interpreter Costs - Jan			252.73
			Total for Check Number 56733:	0.00	6,609.39
56734	SHANWILS	Shannon & Wilson Inc	03/17/2017		
	96028	Geotechnical Engineering-Solve Soggy Sod Issu			6,555.97
			Total for Check Number 56734:	0.00	6,555.97
56735	SHI	SHI International Corp	03/17/2017		
	B06206649	Acrobat Standard/InDesign CC/Photosho CC			930.70
			Total for Check Number 56735:	0.00	930.70
56736	SHREDIT	Shred-It USA Inc	03/17/2017		
	8121769850	Shredding Service Fee			47.08
			Total for Check Number 56736:	0.00	47.08
56737	SNOCODEM	Sno Co Department of Emergency Manage	03/17/2017		
	I000432434	2017 Emergency Services - 1st Qtr			5,876.39
			Total for Check Number 56737:	0.00	5,876.39
56738	SNOCOPW	Snohomish County Public Works	03/17/2017		



# AGENDA ITEM #D.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	1000432398	RR6138-Overlay Program-MC Road Overlay-Ja			1,158.51
	1000432399	RR6155-Luminaires-Jan			412.69
	1000432399A	RR7554-164th SE/9th SE-Jan			309.50
	1000432400	RR7797-Aid Agreement-Snow/Ice-Jan			280.41
			Total for Check Number 56738:	0.00	2,161.11
56739	SNOCPU 2013-6774-5	PUD No. 1 of Snohomish County 902 164th St SE 2/08-3/08	03/17/2017		32.30
	2016-6351-5	14600 16th Ave SE 2/03-3/06			16.96
	2017-8113-5	2701 155th St SE 2/02-3/03			125.38
	2032-5163-2	15510 Village Green Dr 2/02-3/03			15.90
	2206-1241-0	15601 22nd Ct SE 2/02-3/03			20.55
			Total for Check Number 56739:	0.00	211.09
56740	STAND 600156-0001	Standard Ins. Company RA Life, AD&D & LTD Prem. MEBT-ER Paid-Mar	03/17/2017		4,214.80
			Total for Check Number 56740:	0.00	4,214.80
56741	STAND2 6600156-0002	Standard Ins. Company RA Survivor Prem. MEBT-ER Paid-Mar	03/17/2017		2,891.35
			Total for Check Number 56741:	0.00	2,891.35
56742	STAPLEAD 8043369519	Staples Advantage 3-Hole Punch, Binders & Tabs-AFSCME Bargai	03/17/2017		188.14
			Total for Check Number 56742:	0.00	188.14
56743	STARDMSV 0116950-IN 0116966-IN	Stardom Services Inc Janitorial Services-Feb-Annex Janitorial Services-Feb-City Hall	03/17/2017		1,184.13 995.00
			Total for Check Number 56743:	0.00	2,179.13
56744	STERICYC 3003763580	Stericycle Inc Biomedical Waste Services - Monthly Fee	03/17/2017		10.36
			Total for Check Number 56744:	0.00	10.36
56745	STGILLR Rec #	Rajwinder Gill Refund Street Deposit RW2016-0059	03/17/2017		1,500.00
			Total for Check Number 56745:	0.00	1,500.00
56746	STOWE INV-000003	Stowe Development & Strategies, LLC Fire Contract Negotiations - February Retainer	03/17/2017		4,500.00
			Total for Check Number 56746:	0.00	4,500.00
56747	STRATINS 17Plan-It-058	Strategic Insights Inc License Renewal: Plan-It! Capital Planning Soft	03/17/2017		1,483.65
			Total for Check Number 56747:	0.00	1,483.65
56748	SUMLAW 83183	Summit Law Group Prof Serv-General Labor-AFSCME Through 1/3	03/17/2017		8,785.52
			Total for Check Number 56748:	0.00	8,785.52
56749	TACSCREW	Tacoma Screw Products Inc	03/17/2017		

**AGENDA ITEM #D.**

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	18144710	Bit/Polypropylene Rope/Steel Wedge Anchors			142.53
	18145041	Credit-Steel Wedge Anchors			-51.28
	18145050	Steel Threaded Rod-New Pw Shop/CH North Sh			8.85
	18145152	50 Wedge Bolts-PW Shop/Annex Shelving			159.39
	18145488	Mach Srews/Drywall Anchors-Mounting Materi			95.70
			Total for Check Number 56749:	0.00	355.19
56750	TLOLLC 839489	TransUnion Risk and Alternative Background/Identity Investigations-Feb	03/17/2017		25.00
			Total for Check Number 56750:	0.00	25.00
56751	TRANSUN 02711604	Trans Union LLC Basic Service Monthly Fee-Credit Checks 01/26	03/17/2017		27.48
			Total for Check Number 56751:	0.00	27.48
56752	USBANK XXXXXXXX139	US Bank NA - Custody Investment Custody Charges	03/17/2017		42.00
			Total for Check Number 56752:	0.00	42.00
56753	UULC 7020167 7020167A	Utilities Underground Location Center On Call Location Service - 103 On Call Location Service - 103	03/17/2017		66.44 66.43
			Total for Check Number 56753:	0.00	132.87
56754	VERIZON 9780678156 9780687048 9780687049 9780693116	Verizon Wireless Access & Usage Chgs 01/21-02/20-PD Access & Usage Chgs 01/21-02/20-Bldg Broadband Unlimited-Hot Spot/Access & Usage Access & Usage Chgs 01/21-02/20-P & R	03/17/2017		1,245.36 66.84 128.40 131.52
			Total for Check Number 56754:	0.00	1,572.12
56755	WABO 33933	Washington Assoc of Bldg off 2017 WABO Annual Education -T Nordvedt	03/17/2017		400.00
			Total for Check Number 56755:	0.00	400.00
56756	WASTPAT 117006083	Washington State Patrol Background Checks - Feb	03/17/2017		72.00
			Total for Check Number 56756:	0.00	72.00
56757	WHITES Reimb Exp Reimb ExpA	Stan White Training Folio-S White-Command College Meals-S White-Command College	03/17/2017		17.33 73.62
			Total for Check Number 56757:	0.00	90.95
56758	ZOHO 2153716	ZOHO Corporation Annual Subscription Fee-ManageEngine ADAuc	03/17/2017		2,384.00
			Total for Check Number 56758:	0.00	2,384.00
56759	ZUMAR 0187202 0187273	Zumar Industries, Inc. 6 Street/Traffic Sign Posts 6 Replacement Street Signs	03/17/2017		380.35 233.55

<u>Check No</u>	<u>Vendor No</u> <u>Invoice No</u>	<u>Vendor Name</u> <u>Description</u>	<u>Check Date</u> <u>Reference</u>	<u>Void Checks</u>	<u>Check Amount</u>
			Total for Check Number 56759:	0.00	613.90
			Total for 3/17/2017:	0.00	218,226.55
			Report Total (82 checks):	0.00	218,226.55



**MINUTES**

**City Council Regular Meeting**

---

**6:00 PM - Tuesday, January 24, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

---

Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Sean Kelly, Councilmember*  
*Donna Michelson, Councilmember*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*

Councilmembers Absent:

**AUDIENCE COMMUNICATION**

---

- A. Mr. Gordon LeBar addressed the Council regarding concerns about the use of chip seal in the Wildflower subdivision.

Ms. Bundie Olsen addressed the Council with a request for asphalt overlay to cover the chip seal in the Wildflower subdivision.

**PRESENTATIONS**

---

- B. Proclamation: Preserving Mill Creek History  
A proclamation was read by Mayor Pruitt declaring the importance of preserving Mill Creek history. She asked all citizens to join in recognizing Mrs. Virginia Garhart Peterson and the Garhart family for their efforts and dedication in preserving our local history, and for publishing the historical novel, *Discover Mill Creek*, which includes images of original documents and abstracts collected since 1890.
- C. Employee Milestone Recognition  
City Manager Polizzotto recognized Police Support Officer Larissa Pigott for 5 years of excellent service to the City of Mill Creek.

January 24, 2017 REGULAR COUNCIL MEETING MINUTES

**NEW BUSINESS**

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- D. Pavement Preservation Alternatives  
City Manager Polizzotto presented information regarding alternative pavement preservation treatments for purposes of Council discussion. The City Council asked staff to compile additional information for discussion at the February 7 Council Meeting.
- E. North Pointe Park Final Design Contract  
City Manager Polizzotto presented Resolution [2017-563](#) for Council consideration.  
**Councilmember Kelly made a motion to approve Resolution #2017-563, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILL CREEK, WASHINGTON, AWARDING THE CONTRACT FOR LANDSCAPE ARCHITECTURE AND ENGINEERING DESIGN SERVICES FOR THE FINAL DESIGN OF NORTH POINTE PARK. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

---

- F. Payroll and Benefit ACH Payments in the Amount of \$192,257.63  
*(Audit Committee: Councilmember Kelly and Councilmember Todd)*
- G. City Council Meeting Minutes of November 22, 2016
- H. City Council Meeting Minutes of December 6, 2016
- I. City Council Meeting Minutes of December 20, 2016
- J. City Council Meeting Minutes of January 3, 2017
- K. City Council Meeting Minutes of January 10, 2017  
**Councilmember Kelly made a motion to approve the consent agenda with the noted correction to the Payroll and Benefit amount paid and City Council Meeting Minutes of December 6, 2016. Councilmember Todd seconded the motion. The motion passed unanimously.**

**REPORTS**

---

- L. Mayor/Council  
Mayor Pruitt asked to have a legislative update, specifically House Bill 1268, added to a future study session. She also asked each member of the Council to bring a list of their "wants and priorities" for the biennium back in time for the February 7 meeting, and asked the City Manager to add this to the Council Planning Schedule.
- M. City Manager
  - Council Planning Schedule

**AUDIENCE COMMUNICATION**

---

- N. Mr. Gordon LeBar addressed the Council regarding concerns about pavement preservation options for future street work in the Wildflower subdivision.  
**At 8:26 p.m., Councilmember Michelson made a motion to extend the meeting to 9:00 p.m. Council member Kelly seconded the motion. The motion passed unanimously.**

**RECESS TO EXECUTIVE SESSION**

---

*(Confidential Session of the Council)*

- . Discussion of the Performance of a Public Employee per RCW 42.30.110 (1) (g).  
Discussion of the status of collective bargaining negotiations.  
Review negotiations on the performance of a publicly bid contract per RCW 42.30.110 (1) (d).

**RECONVENE TO REGULAR SESSION**

---

The meeting reconvened to regular session at approximately 9:29 p.m.

**ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 9:29 p.m.

---

Pam Pruitt, Mayor

---

Peggy Lauerman, City Clerk



**MINUTES**

**City Council Regular Meeting**

---

**6:00 PM - Tuesday, February 7, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

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A recording of this City Council meeting can be found [here](#).  
The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

---

Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Sean Kelly, Councilmember*  
*Donna Michelson, Councilmember*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*

Councilmembers Absent:

**AUDIENCE COMMUNICATION**

---

- A. Ms. Susan Paschke addressed the Council regarding concerns about the use of chip seal in the Heatherwood West subdivision.

**NEW BUSINESS**

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- B. Low Impact Development Code Amendments  
City Manager Polizzotto presented Ordinance [2017-814](#) for Council consideration. **Councilmember Cavaleri made a motion to approve Ordinance #2017-814, AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, AMENDING MILL CREEK MUNICIPAL CODE CHAPTERS 12.18 (PAVEMENT MANAGEMENT), 15.12 (GRADING AND EXCAVATION), 15.14 (SURFACE WATER MANAGEMENT), 16.02 (DESIGN STANDARDS), 16.04 (PLATS), 16.06 (SHORT SUBDIVISIONS), 16.12 (PLANNED AREA DEVELOPMENTS), 17.01 (INTRODUCTION), 17.24 (MAINTENANCE AND ALTERATIONS), 17.27 (PARKING STANDARDS), AND 17.34 (DESIGN REVIEW) TO IMPLEMENT THE 2013 PHASE II MUNICIPAL STORMWATER PERMIT REQUIREMENTS, INCLUDING LOW IMPACT DEVELOPMENT PRINCIPLES AND BEST MANAGEMENT PRACTICES; AND ESTABLISHING AN EFFECTIVE DATE.** Councilmember Kelly seconded the

February 7, 2017 REGULAR COUNCIL MEETING MINUTES

**motion. The motion passed unanimously.**

**STUDY SESSION**

---

- C. Council Study Session: Purple Heart Parking Designations**  
City Manager Polizzotto presented information regarding a proposed "Combat Wounded" Parking Program in the City. The City Council asked staff to draft a resolution for discussion at a future meeting.

**REPORTS**

---

- D. Mayor/Council**  
Councilmember Cavaleri reported that the Parks & Recreation Board meeting was cancelled.  
  
Councilmember Michelson reported having an Art & Beautification Board meeting on February 8 where they plan to discuss North Pointe Park and utility box wrap designs.  
  
Councilmember Todd reported on an upcoming opportunity to meet with state legislators that represent Snohomish County in Olympia from 11 a.m.–1 p.m. on Friday, February 10. He also invited the Council to attend the AWC City Action Days, along with Director of Communications & Marketing, Joni Kirk, and himself.
- E. City Manager**  
Council Planning Schedule  
City Manager Polizzotto recognized Councilmember Michelson for sharing safety concerns she had received about a crosswalk near Mill Creek Elementary School used by large numbers of students and their parents. Staff reviewed this and other crosswalks in the area, developed a signage plan and finished installation of signs and flags at all affected crosswalks. Positive feedback has been received by Council and staff from parents and kids affected by the changes.  
  
City Manager Polizzotto introduced the City's new Director of Communications & Marketing, Joni Kirk.

**AUDIENCE COMMUNICATION**

---

- F. Mr. Fred Fillbrook addressed the Council regarding concerns about parking options for Swift 2 users.**

**ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 7:04 p.m.

\_\_\_\_\_  
Pam Pruitt, Mayor

\_\_\_\_\_  
Peggy Lauerman, City Clerk

February 7, 2017 REGULAR COUNCIL MEETING MINUTES





**MINUTES**

**City Council Regular Meeting**

---

**6:00 PM - Tuesday, February 14, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found here: [Part 1](#), [Part 2](#)

The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

---

Councilmembers Present:

- Pam Pruitt, Mayor*
- Brian Holtzclaw, Mayor Pro Tem*
- Sean Kelly, Councilmember*
- Donna Michelson, Councilmember*
- Vince Cavaleri, Councilmember*
- Mike Todd, Councilmember*
- Mark Bond, Councilmember*

Councilmembers Absent:

**AUDIENCE COMMUNICATION**

---

- A. Ms. Mary Ann Heine addressed the Council on behalf of the Mill Creek Community Association regarding concerns about pavement preservation in the City.

Mr. Todd Morrow addressed the Council on behalf of Community Transit and invited the Council to contact him with any questions and/or attend a tour of the new Green Line coming to Bothell-Everett Highway.

Ms. Susan Paschke addressed the Council regarding concerns about the use of chip seal in the Heatherwood West subdivision.

Mr. Gordon LeBar addressed the Council regarding concerns about the use of chip seal in the Wildflower subdivision.

**STUDY SESSION**

---

- B.** Chip Seal Retrofit Discussion  
City Manager Polizzotto and Director of Public Works Scott Smith presented information regarding alternatives to the use of chip seal on City streets.
- C.** Overview of the Collective Bargaining Agreement Between the City of Mill Creek and AFSCME for the Period of January 1, 2013 to December 31, 2016  
City Manager Polizzotto and the City's labor attorney, Peter Altman, presented an overview of the current Collective Bargaining Agreement between the City of Mill Creek and AFSCME.

**CONSENT AGENDA**

---

- D.** Approval of Checks #56432 through #56526 and ACH Wire Transfers in the Amount of \$623,825.15  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*
- E.** Payroll and Benefit ACH Payments in the Amount of \$276,084.36  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*  
**Councilmember Todd moved to approve the consent agenda, Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**REPORTS**

---

- F.** Mayor/Council

Mayor Pruitt reported being added to a SERS sub-committee for long-term funding for an upcoming emergency radio system. She will report back as progress is made.

Councilmember Michelson reported that the Art and Beautification Board met last week and utility wraps are a work in progress.

Councilmember Todd reported that he and Communications and Marketing Director Kirk will be in Olympia tomorrow to listen to lobbyists and receiving training from AWC. On Thursday of this week he will also be speaking with Representative Harmsworth, Representative Lovick and Senator Hobbs, and offered to bring any topics the Council would like discussed.

- G.** City Manager
  - Council Planning Schedule

**AUDIENCE COMMUNICATION**

---

- I.** Mr. Gordon LeBar addressed the Council regarding concerns about the repair of chip seal in the Wildflower subdivision.

Ms. Bundie Olsen addressed the Council regarding concerns about the use of chip seal in the Wildflower subdivision.

Mr. Wil Nelson addressed the Council regarding concerns about the use of chip seal on different types of roads in the City and the condition of City roads after utility work is completed.

**RECESS TO EXECUTIVE SESSION**

---

*(Confidential Session of the Council)*

- H. The meeting recessed to executive session at 7:51 p.m. for approximately 45 minutes, which was subsequently extended.
- Discussion of the Performance of a Public Employee per RCW 42.30.110 (1) (g)
  - Discussion of the Status of Collective Bargaining Negotiations

**RECONVENE TO REGULAR SESSION**

---

The meeting reconvened to regular session at approximately 8:47 p.m.

**ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 8:47 p.m.

---

Pam Pruitt, Mayor

---

Peggy Lauerman, City Clerk



**MINUTES**

**City Council Regular Meeting**

---

**6:00 PM - Tuesday, February 28, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

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A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

---

Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Sean Kelly, Councilmember*

*Donna Michelson, Councilmember*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

Councilmembers Absent:

*Mark Bond, Councilmember*

**Councilmember Todd made a motion to excuse Councilmember Bond due to illness. Councilmember Michelson seconded the motion. The motion passed unanimously.**

**AUDIENCE COMMUNICATION**

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- A. There was no public comment.

**PRESENTATIONS**

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- B. Milestone Anniversary Presentation - Marci Chew  
City Manager Polizzotto recognized Surface Water Specialist Marci Chew for her 15 years of excellent service to the City of Mill Creek.

**NEW BUSINESS**

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- C.** Contract for Services Between the City of Mill Creek and the Northshore Senior Center  
City Manager Polizzotto presented information regarding the contract for services with Northshore Senior Center. Mayor Pro Tem Holtzclaw confirmed that the annual contract amount is \$12,500.  
**Councilmember Todd made a motion to authorize the City Manager to execute Contract number 2017-1323 with the Northshore Senior Center. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**STUDY SESSION**

---

- D.** Financial Review  
Director of Finance and Administration Peggy Lauerman presented the financial statements for the period ending December 31, 2016. Director Lauerman also provided an overview and recommendations regarding financial operations.

**CONSENT AGENDA**

---

- E.** Approval of Checks #56527 through #56605 and ACH Wire Transfers in the Amount of \$226,279.72  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*
- F.** Payroll and Benefit ACH Payments in the Amount of \$364,569.39  
*(Audit Committee: Councilmember Todd and Councilmember Cavaleri)*
- G.** City Council Meeting Minutes of January 24, 2017  
Removed for review at a subsequent Council meeting.
- H.** City Council Meeting Minutes of February 7, 2017  
Removed for review at a subsequent Council meeting.  
**Councilmember Cavaleri made a motion to approve items E and F of the consent agenda. Councilmember Todd seconded the motion. The motion passed unanimously.**

**REPORTS**

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- I.** Mayor/Council  
Mayor Pruitt updated the Council regarding the SNOCOM / SNOPAC consolidation and SERS.
- J.** City Manager
- Council Planning Schedule

**AUDIENCE COMMUNICATION**

---

- L. Ms. Barb Heidel addressed the Council and thanked Director Lauerman for a very helpful presentation on City finances.

Mr. Michael McConnell addressed the Council as a union representative of Fire District 7 and spoke to the high level of training, equipment and apparatus provided by the District for the citizens of Mill Creek.

**At 8:22 p.m., Councilmember Todd made a motion to extend the meeting to 9:00 p.m. Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**RECESS TO EXECUTIVE SESSION**

---

*(Confidential Session of the Council)*

- K. Discussion of the Performance of a Public Employee per RCW 42.30.110 (1) (g)

The meeting recessed to executive session at 8:23 p.m. for up to 30 minutes to discuss the performance of a public employee per RCW 42.30.110 (1) (g), which was subsequently extended.

**MEETING RECONVENED**

---

The meeting reconvened to regular session at approximately 9:11 p.m. Due to a technical error with the equipment the recording was not reactivated at this time.

**ADJOURNMENT**

---

With no objection, Mayor Pruitt adjourned the meeting at 9:11 p.m.

\_\_\_\_\_  
Pam Pruitt, Mayor

\_\_\_\_\_  
Peggy Lauerman, City Clerk



**MINUTES**

**City Council Regular Meeting**

---

**6:00 PM - Tuesday, March 7, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

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A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

---

Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

---

Councilmembers Present:

*Pam Pruitt, Mayor*

*Brian Holtzclaw, Mayor Pro Tem*

*Sean Kelly, Councilmember*

*Donna Michelson, Councilmember*

*Vince Cavaleri, Councilmember*

*Mike Todd, Councilmember*

*Mark Bond, Councilmember*

Councilmembers Absent:

**AUDIENCE COMMUNICATION**

---

- A.** Ms. Bundie Olsen addressed the Council requesting a clear plan for chip seal repair this summer in the Wildflower subdivision.

Mr. Patrick Pierce addressed the Council as the President and CEO of Economic Alliance of Snohomish County and shared his support of the Swift 2 expansion.

Ms. Kelly Robertson addressed the Council as President of the Mill Park Village Home Owner's Association. She requested overlay in this neighborhood and improved notice for all affected homeowners.

**PRESENTATIONS**

---

- B.** Community Transit Update  
Emmett Heath, Community Transit CEO, presented information regarding the expansion of Community Transit's Swift Green Line.

**OLD BUSINESS**

---

- C. Project Update: 35th Avenue SE Reconstruction  
City Manager Polizzotto and Director of Public Works Scott Smith presented updates on the 35th Avenue reconstruction.
- D. Council Discussion: Chip Seal Retrofit  
City Manager Polizzotto and Director of Public Works Scott Smith presented information regarding retrofit of the chip seal with asphalt overlay in the Wildflower and Mill Park Village subdivisions and 26th Ave. SE in the Heatherwood West subdivision. The Council discussed timing options for scoping of storm water pipes prior to overlay. Public Works Director Smith advised that it would be feasible to do the scoping necessary in time for overlay work this summer. However, if major damage was located in the pipes, necessary repairs would delay the overlay. The Council asked staff to compile additional information for discussion at the March 14 Council meeting.

**NEW BUSINESS**

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- E. 2017 AWC Center for Quality Communities Scholarship Nomination  
City Manager Polizzotto presented information regarding the statewide scholarship program through AWC. The Council Nomination Selection Committee, comprised of Mayor Pro Tem Holtzclaw, Councilmember Kelly and Councilmember Todd, selected Abigail Brandt as the Mill Creek nominee. Ms. Brandt will receive a \$500 local award as well. The City Council asked Communications and Marketing Director Kirk to share this decision and other local scholarship opportunities with the winner and all remaining applicants.  
**Councilmember Todd made a motion to recommend that Abigail Brandt receive \$500 from the City out of the Council Contingency Fund for winning the local competition, and also advance her name to the state wide AWC Center for Quality Communities Scholarship Nomination. Councilmember Michelson seconded the motion. The motion passed unanimously.**

**REPORTS**

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- F. Mayor/Council

Mayor Pruitt received approval from the Council to sign a letter on behalf of the City of Mill Creek asking the legislature not to cut funding for cities. She also reported that Finance and Administration Director Peggy Lauerman would be joining her at the joint SNOCOM and SNOPAC meeting.

Councilmember Donna Michelson reported that she will be attending the Art and Beautification Board meeting on March 8.

Mayor Pro Tem Brian Holtzclaw reported on potential grant funding to cover some of the seating at Freedom Field. He is working with Snohomish County Councilman Terry Ryan and will provide more information as it is available.

Councilmember Mike Todd reported his scheduled attendance at the Snohomish County Cities dinner next Thursday where the discussion will focus on regional economic strategy.



- G.** City Manager  
Council Planning Schedule

The City Manager thanked outgoing Public Works Director Scott Smith for his years of service to the City and wished him well in his future endeavors.

**AUDIENCE COMMUNICATION**

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- H.** Ms. Barb Heidel addressed the Council and received answers to her questions regarding chip seal and the alternatives.

**ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:16 p.m.

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Pam Pruitt, Mayor

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Peggy Lauerman, City Clerk



**MINUTES**

**City Council Regular Meeting**

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**6:00 PM - Tuesday, March 14, 2017**

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes document action taken at the council meeting, not what was said at the council meeting.

A recording of this City Council meeting can be found [here](#).

The agenda packet for this City Council meeting can be found [here](#).

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

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Mayor Pruitt called the meeting of the Mill Creek City Council to order at 6:00 p.m. and led the Pledge of Allegiance.

**ROLL CALL**

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Councilmembers Present:

*Pam Pruitt, Mayor*  
*Brian Holtzclaw, Mayor Pro Tem*  
*Sean Kelly, Councilmember*  
*Donna Michelson, Councilmember*  
*Vince Cavaleri, Councilmember*  
*Mike Todd, Councilmember*  
*Mark Bond, Councilmember*

Councilmembers Absent:

**Councilmember Michelson made a motion to allow Councilmember Todd to participate in the Council meeting telephonically due to extenuating circumstances and have full voting privileges. Councilmember Cavaleri seconded the motion. The motion passed with Councilmember Todd abstaining. (Councilmember Todd stated that he abstained in order to allow the remainder of the Council to vote on whether he had the ability to vote remotely.)**

**AUDIENCE COMMUNICATION**

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- A. Ms. Carolyn Drake addressed the Council regarding concerns about the routes being removed in Community Transit's expansion plan. She provided a handout for Council review.

Mr. Gordon LeBar addressed the Council regarding concerns about chip seal in the Wildflower subdivision. He provided a handout for Council review.

[Council Handout - Cathryn Drake](#)

[Council Handout - Gordon LeBar](#)

**OLD BUSINESS**

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**B. Council Discussion: Chip Seal Retrofit**

City Manager Polizzotto presented information regarding alternative pavement preservation treatments for purposes of Council discussion.

As a homeowner in Heatherwood West, Mr. Paul Heise was asked by the Council to speak to the chip seal used in this subdivision in 2013. He expressed concerns regarding issues similar to those in the Wildflower and Mill Park Village neighborhoods and requested the overlay of Heatherwood West be included in the City's plan for 2017.

**Councilmember Holtzclaw made the following motion:**

**Authorize staff to include Wildflower and Mill Park Village neighborhoods in the schedule for catch basin cleaning and CCTV inspection for 2017, with work to be scheduled in the June timeframe. To the extent the results of the catch basin cleaning and CCTV inspection do not indicate the need for material repair and / or replacement of the storm water pipes under the Wildflower and Mill Park Village roads, authorize staff to proceed with scheduling overlays for the Wildflower and Mill Park Village neighborhoods, for late Summer, tentatively August 2017. To the extent the CCTV inspections in these neighborhoods indicate a need for storm water repair, the work would be brought back to the Council as part of the CIP planning in 2017 for sequencing and updated cost analysis.**

**Further authorize staff Council authorizes staff to proceed with including 26th Ave. SE in the overlay work to be done, but only after such time that the storm water pipes have been replaced under 26th Ave SE, with the timing of such pipe replacement to be decided as part of the City's CIP planning in 2017.**

**Further authorize staff to proceed with an overlay project for the area known as the "race track" in Heatherwood West, sequencing the work such that if the CCTV inspection is completed and results do not show material repairs are necessary, that it be done at the first opportunity. If the inspection shows material repairs and replacement do need to occur, that they are sequenced and timed as part of the 2017 CIP planning, which would be brought back to the Council for review.**

**Councilmember Kelly seconded the motion. The motion passed unanimously.**

**NEW BUSINESS**

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**C. Communications Strategy & 2017-2018 Marketing and Communications Work Plan**  
City Manager Polizzotto and Director of Communications and Marketing Joni Kirk presented the Communications Strategy and 2017-2018 Marketing-Communications Work Plan.

**CONSENT AGENDA**

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D. Approval of Checks #56606 through #56677 and ACH Wire Transfers in the Amount of \$1,042,091.27

*(Audit Committee: Councilmember Cavaleri and Mayor Pro Tem Holtzclaw)*

E. Payroll and Benefit ACH Payments in the Amount of \$256,479.64

*(Audit Committee: Councilmember Cavaleri and Mayor Pro Tem Holtzclaw)*

**Councilmember Cavaleri made a motion to approve the consent agenda. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.**

**REPORTS**

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F. Mayor/Council

Mayor Pruitt advised Council that F1s are due.

Councilmember Todd advised that Community Transit will be holding a meeting where they will be asking for public comment regarding the proposed service changes. He encouraged the Council and members of the public to attend and be heard.

Mayor Pro Tem Holtzclaw discussed the proposed changes to Community Transit services. He also asked staff to provide a recommendation to Council on whether the City should provide written comment to Community Transit on the proposed changes, as well as recommendation of what the comment would be.

G. City Manager

Council Planning Schedule

Legislative Update

City Manager Polizzotto shared that she will be including legislative updates in Council meeting agenda packets as items impacting cities are presented.

**AUDIENCE COMMUNICATION**

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H. Ms. Barb Heidel addressed the Council regarding concerns about the proposed route changes by Community Transit.

Mr. Gordon LeBar thanked the Council for the overlay decisions made at this meeting.

**ADJOURNMENT**

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With no objection, Mayor Pruitt adjourned the meeting at 8:15 p.m.

\_\_\_\_\_  
Pam Pruitt, Mayor

\_\_\_\_\_  
Peggy Lauerman, City Clerk

**MINUTES ITEM #A.**

***Community Transit's Expansion Routes***

Thank you for the opportunity to speak tonight. My name is Carolyn Drake, and I can assure you that I'm *not* happy to be here. You are going to have another ballot box revolt if Community Transit's (CT) proposed "expansion" plans are implemented. Why? They eliminate popular service to two key areas: Mays Pond and the Bothell-Everett Highway (B/E) corridor north of 164<sup>th</sup> Street. Most Mill Creek residents who rely on Routes 106 and 115 to get to work, shop, or access services don't have a clue they are about to be cut off, and they will blame *you* for not protecting them.

The heart of the problem is that CT planners and Mike Todd don't actually ride the bus because they are well aware of CT's systemic dysfunction and don't personally want to suffer the consequences of poorly conceived and executed decisions. It has left me with comment fatigue, and I'm cranky.

If any of them actually rode the Route 106 bus in the evenings, they would know that most passengers use it to commute from the UW to Mays Pond. These passengers are glued to their mobile devices and will be livid when they discover their route to work has been eliminated. Few ~ if any ~ passengers disembark north of Mays Pond until the bus returns to B/E. The re-routing of Route 115 won't help these passengers get to work.

You all have been sold a bill of goods on Swift's Green line. I seriously doubt that many Boeing workers live within 1/4 mile of any of the proposed stops. This means they will either clog retail parking lots or continue to drive to work because they won't suffer CT's time-consuming, inconvenient transfer process.

Boeing workers would be better and more cost-effectively served if the frequency of runs on Route 105 is increased during peak hours and the duration of the route is extended to Boeing. It is significantly easier and more cost-effective to add a stop to Route 105 than any Swift line. The original Swift line was billed as a faster route to work, but the dearth of stops has instead created a magnet for drug addicts seeking a long, free ride and shelter from the elements. Mark Bond knows all about this. Do any of you seriously want B/E to become the new Highway 99?

In the long-run, Boeing and UW voters will be happier with the proposed expansion of Route 105 than the exceedingly expensive and disappointing Swift alternative.

**MINUTES ITEM #A.**

If CT planners and Mr. Todd actually took Route 115, they would know that elimination of service between 132<sup>nd</sup> and 164<sup>th</sup> Streets would negatively impact seniors and/or disabled passengers, retail workers, and kids who attend Edmonds Community College. Route 115 is an essential lifeline for all of us. Yes, we can transfer at 164<sup>th</sup> Street, but Brian Holtzcraft is apparently oblivious about how his impatience at the intersection of 164<sup>th</sup> Street and B/E is inordinately perilous for CT passengers. Further, schedules for Routes 105 and 116 buses don't mesh.

The Safeway store has been vacant for years. Elimination of Route 115 will mean this site will no longer be viable for retail businesses because potential employees won't be able to get to work. How long can Mill Creek afford for this site to be vacant?

The same issues apply to the developer of the sports complex. They'll have a rugged launch if potential customers and employees can only access the site via routes from the UW to Boeing. Will these folks walk from the Route 109 stops near Lowe's? Probably not. The intersection is too dangerous.

Mr. Todd knew that 170 people were livid that McCollum P&R was closed to local service without notice or an opportunity to be heard, and he didn't care. He didn't care that dozens of disabled tenants at Heatherwood were compelled to relocate to places with better transportation linkages, and I'm fairly certain he is oblivious to the fact that this resulted in a huge spike in crime at the complex because management had a tough time recruiting desirable tenants to all those vacant apartments.

History will repeat itself if retail workers are cut off from vital transportation links to Alderwood Mall. I'm not looking forward to the inevitable spike in crime, and I'm fairly certain that the Mill Creek police department isn't either.

Route 109 should be of similar concern to you. Mill Creek has invested heavily in development along 132<sup>nd</sup> Street which will be less viable if this route is eliminated due to low volume. When I take this bus, I am frequently the only passenger on the entire run. Why? The route was inordinately poorly planned and implemented. There are too few stops, no disability seating at stops, and the schedule assumes that passengers commute to work during traditional peak times. Again, if CT planners and Mr. Todd actually rode this bus, they would know it should be a vital transportation link for retail and service workers, seniors, and people who live in affordable housing units.

**MINUTES ITEM #A.**

Route 109 stops at the north end of McCollum P&R on the Lake Stevens run. It is an exceedingly dangerous stop because bus drivers can't see waiting passengers unless we stand in the roadway. Further, there is a dip in the roadway where impatient drivers illegally change lanes to exit at Dumas Road. The stop isn't very accessible to disabled passengers. Route 109 doesn't stop at McCollum on the run to Ash Way. The closest stop is at Fred Meyer which is a mile from my apartment. Again, this entails crossing a dangerous intersection as well as a trek along 132<sup>nd</sup> Street which doesn't have street lights and is prone to storm debris. It is an exceedingly dangerous route for me to take home with my walker at night.

Routes 105, 106, 109, and 115 should have a more viable connection. They would if there was a stop on 132<sup>nd</sup> Street near Safeway. The excuses CT makes for failing to create this stop are not credible.

If CT planners and Mr. Todd actually rode the bus, they would know that a more viable alternative would be to increase service on Route 106 via 35<sup>th</sup> Avenue to Mays Pond with viable connections to Routes 109 and 116. If they took the bus, they would know that most 116 buses are empty between B/E and Silver Firs during non-peak hours. Will the re-routing of Route 115 actually pick up enough passengers to offset the sacrifice for existing passengers along B/E? It is highly doubtful.

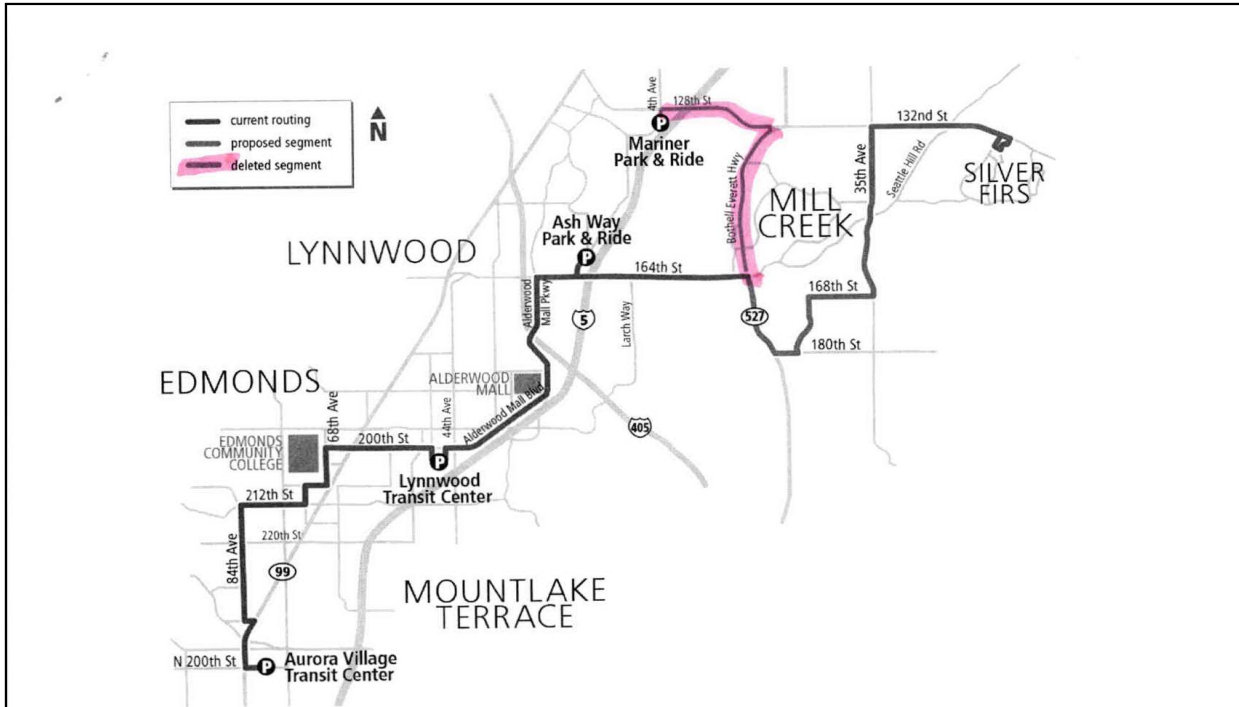
McCollum P&R was closed to local service ostensibly because it was inefficient. Drivers at the end of routes blamed the stop for missing their rest breaks. However, the true culprits remain: the inordinate inefficiency of Ash Way P&R and traffic over I-5 from Mariner P&R during rush hour as well as schedules which are perpetually unrealistic.

If CT board members, executives, and planners seriously gave a damn about service and passenger welfare, they'd surrender their car keys for a week and exclusively rely on public transit. They'd quickly resolve the dysfunction, and passengers wouldn't be compelled to do their due diligence work for them.

I'm beyond done with the dysfunction and callous indifference. If the proposed changes are implemented, I'll file a complaint with the U.S. Department of Transportation, vote and campaign against *all* of you, and take *all* my business to Everett where ParaTransit treats people with dignity and respect. Enough already! The residents ~ especially senior citizens ~ of Mill Creek deserve better.

Carolyn Drake, MBA/JD

**MINUTES ITEM #A.**



**Rider Alert:  
115 Service will be eliminated  
at this stop**

Community Transit intends to eliminate service on the **115 Route** at this stop.

Service on the **105 Route** will be extended to Boeing from 5-8:00 AM and 1:45 to 6:00 PM.

Please take the time to make public comments if this will impact you:

[ProposedService@commtrans.org](mailto:ProposedService@commtrans.org)

425-353-RIDE (7433)

Community Transit, 7100 Hardeson Rd., Everett @ 3:00 PM, April 6



### Mill Creek 2016 Chipseal – Unique Problem

MC Citizens CONCERNS / ISSUES

#### Prior to Aug. 2016

Mill Creek :  
Roads - Original non-restored, aging

#### Level of Usability and Citizens Satisfaction

Aesthetics: No issues ☺  
Usability: No issues ☺  
Nuisance: No Issues ☺  
Home Values: No issues ☺  
Urgency for Repairs: Low ☺

**SUMMARY: Citizens Satisfaction -** ☺☺☺☺☺

#### After Aug. 2016 Chipseal Application

Mill Creek (except Wildflower, Mill Park):  
Roads - Original non-restored, aging

#### Level of Usability and Citizens Satisfaction

No change  
No change  
No change  
No change  
No change

☺☺☺☺☺

**Wildflower, Mill Park:  
Roads – Degraded by Chipseal**

#### Level of Usability and Citizens Satisfaction

Surface Changes: Immediate Downgrade ☹  
Aesthetics: Poor ☹  
Usability: Rendered Useless for Scootering,  
skate boarding, blades, skates,  
bare feet ☹  
Nuisance: High: Tar / loose rocks ☹  
Home Values: Immediate Drop ☹  
Urgency for Repairs: Summer 2017 ☹  
Error Ownership: City of Mill Creek

**SUMMARY: Citizens Satisfaction -** ☹☹☹☹☹☹

Courtesy of G. LeBar 14 Mar. 2017

**MINUTES ITEM #A.**

**AGENDA ITEM #J.**



Emmett Heath, Chief Executive Officer

March 22, 2017

The Honorable Pam Pruitt  
Mayor, City of Mill Creek  
15728 Main Street  
Mill Creek, WA 98012

Dear Mayor Pruitt:

Thank you for providing us the opportunity to come before your Council on March 7 to present you with an update on Community Transit's service in Mill Creek, and to discuss our *Swift* Green line project. It was gratifying to hear expressions of support for this Bus Rapid Transit line, and valuable to hear input on how we might improve its performance.

The conversation we had with you and your Council was very engaging and helpful. As a result of listening to you and your colleagues, I have asked Community Transit staff to double check the recommended location of the southbound station at 164<sup>th</sup> Avenue, to make sure the siting criteria are correctly applied in a manner consistent with design principles. When that review is complete, we will share the results with you and the Council.

As a second action step, I have asked staff to review existing Park & Ride lot capacity along the corridor, as well as at park and pools, to better answer the question about how *Swift* riders will access the Green line without creating parking problems in the City. The good news is that there is available parking capacity in our existing facilities, particularly at the Mariner Park & Ride, and that those who have early start times at Boeing should be able to find parking at Park & Ride facilities up and down the corridor. When that review is complete, we will share the results with you and the Council. Additionally, Community Transit will monitor the Green line passenger access patterns once service begins and if parking issues develop stemming from *Swift* passenger access we will work with Mill Creek to mitigate those impacts.

Thank you for taking time to share your thoughts, concerns and support, and for engaging in a constructive and ongoing conversation. I am confident that as we continue this work with the City, *Swift* will be implemented in a way that serves the City and its citizens very well.

Sincerely,

Emmett Heath  
Chief Executive Officer

CC: Mill Creek City Council Members  
Rebecca Polizzotto, Mill Creek City Manager



## Washington State 2017 Proposed Legislation Summary & Impacts

Updated March 23, 2017

Legislation Summary	Status	City of Mill Creek Analysis and Recommendation
<p><b><u><a href="#">HB1113 (Finance &amp; Admin)</a></u></b></p> <ul style="list-style-type: none"> <li>Gradually increases the amount of liquor profits distributed to cities and counties until reinstating the traditional percentage based sharing formula in state fiscal year 2025.</li> </ul>	<p>Still alive; may be held for consideration during budget negotiations and may be considered "necessary to implement the budget."</p>	<p>AWC notes the importance of these funds that help support key public safety services. This gradually increases the local government's share of excess liquor revenues until the percentage-based method for distributions is restored. Under the proposal, cities and counties would receive \$49.4 million annually plus \$2.5 additional per year beginning in 2019 through 2024. In state fiscal year 2025, the bill would reinstate the traditional percentage based formula of 50/40/10. The proposal would require 60 percent of any liquor profits distributed to cities and counties in excess of \$49.4 million to be used for public safety.</p>
<p><b><u><a href="#">HB1123 &amp; SB5251 (Comms &amp; Marketing)</a></u></b></p> <ul style="list-style-type: none"> <li>Would create an industry-led Tourism Marketing Authority and provide performance-based industry funding mechanisms without additional taxes.</li> </ul>	<p>Because the tourism bill is considered "necessary to implement the budget", it will remain alive until the state budget is passed.</p>	<p>The bill takes 0.1 percent of general sales taxes collected on retail sales of lodging, restaurants and rental cars for its Statewide Tourism Marketing Account. Deposits will be limited to \$5 million per biennium and are subject to private matching funds prior to expenditure. Cities support finding a dedicated source to promote tourism but AWC has concerns with the source of funding in this bill as currently written. The sales tax on rental cars is deposited into the multi-modal account, which funds a number of transportation related projects and programs that cities benefit from including grants for bicycle and pedestrian projects, safe routes to schools and support for transit. AWC is working with the sponsors of this legislation to find a funding source for a much-needed Tourism Authority that does not divert funds away from important local transportation needs</p>
<p><b><u><a href="#">HB1490 (Public Works)</a></u></b></p> <ul style="list-style-type: none"> <li>Defers pavement condition reporting.</li> <li>Studies ways to consolidate various reporting requirements.</li> </ul>	<p>Passed by the House; moves to the Senate. Passed Transportations Committee on 3/14. Passed Rules for second reading.</p>	<p>AWC supports this.</p>

<p><b><u>HB1540 &amp; SB5046 (Police, Comms)</u></b></p> <ul style="list-style-type: none"> <li>• Would require city emergency management departments to provide emergency notices in languages represented by their communities who speak a language other than English.</li> <li>• Would also require cities to maintain updated demographic and language data on their jurisdiction.</li> </ul>	<p>Passed by the House by a very close margin; moves to the Senate. HB1540 is scheduled for public hearing in Senate's Local Government committee. SB5046 is scheduled for executive session in House committee on Public Safety on 3/28.</p>	<p><b>AWC is interested in receiving our input on how these bills could impact our city.</b></p>
<p><b><u>HB1594 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>• Requires training for records officers to address issues of retention, production and disclosure of electronic records.</li> <li>• Creates a grant program within the Office of the Secretary of State for local governments to improve their public record management systems.</li> <li>• Creates a study on the feasibility of establishing a statewide open records portal.</li> <li>• Provides for mediation between a city and a requestor when there is disagreement on a request.</li> </ul>	<p>Passed by the House; moves to the Senate. Referred to State Government committee. Public Hearing on 3/15 with State Government Committee.</p>	<p>AWC supports this bill, which improves public records administration. Current law lacks provisions to protect the public from those who misuse or abuse public records law. Further, the current law has failed to keep up with changing technologies and best practices. This provides reasonable charges for providing electronic data, allows for alternative dispute resolution, and provides technical and funding assistance.</p>
<p><b><u>HB1595 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>• Amends the PRA to allow cities to charge a small fee for providing copies of electronic records.</li> <li>• Creates the ability for cities to deny overwhelming computer generated "bot" requests.</li> <li>• Prohibits overly broad requests for all of a city's records.</li> <li>• Creates a way for cities to apply a service charge to exceptionally complex requests.</li> </ul>	<p>Passed by the House; moves to the Senate. Referred to State Government committee. Public Hearing on 3/15 with State Government Committee.</p>	<p>AWC supports. Addresses costs associated with responding to public records requests.</p>

<p><b><u>HB1655 (Police)</u></b></p> <ul style="list-style-type: none"> <li>Seeks to expand presumptive occupational disease for police and fire personnel.</li> <li>Expands occupational disease coverage to posttraumatic stress disorder.</li> </ul>	<p>Passed House and moves to the Senate. Referred to the committee on Commerce, Labor and Sports. Public hearing scheduled for 3/22.</p>	<p>AWC opposes expansion of occupational disease due to the potential for increased costs and the lack of scientific evidence tying these diseases to the occupation. <b>AWC would like to stop this bill.</b></p>
<p><b><u>HB1677 &amp; SB5496 (Public Works)</u></b></p> <ul style="list-style-type: none"> <li>Would build back a reformed Public Works Assistance account from loan repayments and a small amount of remaining tax revenue.</li> </ul>	<p>Still alive; may be held for consideration during budget negotiations. Public Hearing in House Committee on Capital Budget on 3/14. Executive action taken on 3/21; substitute bill was passed.</p>	<p>AWC considers this priority legislation to maintain and expand our critical municipal infrastructure. AWC expects to see an amended version emerge alongside the House's overall budget proposal in about a month. There are some positive signals that the House wants to fight to preserve the Public Works Trust Fund.</p>
<p><b><u>HB1752 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Would require governments who dispose of surplus property at fair market value to transfer 20 percent of the proceeds to the state for deposit into the Housing Trust Fund.</li> </ul>	<p>Looks likely that this will still move in the House, but not right away. A bipartisan workgroup of legislators from the House Capital Budget Committee has been meeting to find a path forward on a proposal for local infrastructure funding; referred to Rules 2 for review.</p>	<p>While cities are strong supporters of affordable housing, this proposal has met with significant concern and opposition from AWC over the years.</p>
<p><b><u>HB1764 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Replaces the one percent cap on annual property tax increases with a limit tied to cost drivers.</li> </ul>	<p>Still alive; may be held for consideration during budget negotiations and may be considered "necessary to implement the budget." Scheduled for executive session in House Committee on Finance for 3/24.</p>	<p>This is priority legislation for AWC.</p>
<p><b><u>HB1797 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Provides cities limited sales tax remittance for qualifying investments,</li> <li>Provides cities and counties authority to use real estate excise taxes to support affordable housing.</li> <li>Provides cities and counties with councilmanic authority to impose affordable housing sales tax.</li> </ul>	<p>Executive action taken in Community Development, Housing &amp; Tribal Affairs. Referred to Rules 2 Review.</p>	<p>AWC supports this.</p>

<p><b><u>HB2006 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Removes non-supplant language from city and county criminal justice account distributions and the mental health sales tax. Currently, every city receives a portion of more than \$35M per biennium in criminal justice assistance.</li> </ul>	<p>Passed House; moves to the Senate. Referred to the Local Government committee. Scheduled for public hearing on 3/21.</p>	<p>AWC supports this.</p>
<p><b><u>SB5445 (Community &amp; Econ Develop.)</u></b></p> <ul style="list-style-type: none"> <li>Prohibits the use of eminent domain for economic development.</li> </ul>	<p>Passed in the Senate; moves to the House. Scheduled public hearing on 3/16 with Judiciary Committee. Scheduled for executive on 3/23.</p>	<p><b>AWC does not support this bill.</b></p>
<p><b><u>SB5545 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Would amend the Open Public Meetings Act by removing the exemption provided for collective bargaining sessions related to contract negotiations with unions.</li> <li>Would add language requiring that contract negotiations be open to the public but does not require public comment.</li> <li>Would allow public employers to provide a video of the negotiations to the public within twenty-four hours instead of firsthand observation by the public.</li> </ul>	<p>Executive action taken in Ways &amp; Means. Referred to Rules for second reading. Senate Rules "X" file on 3/21.</p>	<p>AWC has opposed previous proposals that open bargaining sessions. Recently, two counties and a school district in our state have opted to open their bargaining sessions to the public.</p>
<p><b><u>SB5711 (Finance &amp; Admin)</u></b></p> <ul style="list-style-type: none"> <li>Pre-empts local government regulation of small cell 5G telecommunication facilities and exempts them from land use review.</li> </ul>	<p>Executive action taken in Committee on Energy, Environment and Telecommunications. Referred to Rules for second reading. Returned to Rules on 3/17.</p>	<p><b>Sponsored by Sen. Hobbs.</b> Most aspects of the bill are of great concern to cities. AWC advocates for an alternative to Part 1 of this bill that would allow cities to adopt a master permit process for small cell deployment, and opposes Part 2, pole attachments. <b>AWC wants to stop this bill.</b></p>
<p><b><u>SB5827 (Comms &amp; Marketing)</u></b></p> <ul style="list-style-type: none"> <li>Would <i>create a new</i> definition of tourist under the lodging tax statute, <i>which would have the effect of restricting</i> expenditures of lodging tax for tourism promotion, events, and tourism-related facilities.</li> <li>The definition of tourist would be limited</li> </ul>	<p>Executive action taken in Ways &amp; Means. Referred to Rules for second reading. Senate Rules "X" File on 3/17.</p>	<p>AWC testified in opposition to this bill because it breaks the compromise reached on lodging tax authority in legislation passed several years ago, including greater authority for the lodging tax advisory committee, additional reporting processes, and limits on city legislative authority on using this local revenue tool. Sufficient processes are <i>already</i> in place to ensure that lodging taxes are used in the best ways to meet community needs. <b>AWC wants to stop this bill.</b></p>

<p>to those who stay in overnight accommodations, have traveled more than 50 miles, or have traveled from a different state or country.</p> <ul style="list-style-type: none"><li>• Prohibits any lodging tax recipient who fails to submit the required report on tourist activities as ineligible to receive additional distributions until the report is submitted.</li></ul>		
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# Grow With Us

Tuesday, April 18  
4:00 pm - 6:00 pm

- Ribbon Cutting
- Flower Planting
- Rock Painting
- Touch-A-Truck
- Live Entertainment
- Refreshments
- Prizes
- And More

# OPEN HOUSE



Come tour our newly renovated  
municipal campus!

15728 Main Street, Mill Creek ♦ [www.cityofmillcreek.com/events](http://www.cityofmillcreek.com/events)



**Community Invited to City Hall Open House on April 18**

The City of Mill Creek will hold an open house and ribbon cutting for the community on Tuesday, April 18, from 4 p.m. to 6 p.m. The event, themed "Grow with Us," will include an official dedication of the Mill Creek Municipal Campus following the remodel of City Hall buildings at 15728 Main St. in Mill Creek.

The community is invited to join the mayor, city manager, city council and staff for the dedication ceremony at 4 p.m. The two-hour event will include tours of City Hall, information about becoming a volunteer police officer, live music, and hands-on activities for families including a "touch a truck" event for kids.

"This is a great opportunity for the community to learn about changes at City Hall and how we've grown beyond a single building into a municipal campus," said Joni Kirk, director of communications and marketing. "As people tour our departments, they can participate in fun and educational activities that showcase the work of City staff. As they learn, people can get a 'passport' stamp in each department and be entered to win some City swag."

Children are encouraged to participate in a "Grow With Us" coloring contest. Entry forms are available at Boston's Restaurant at Mill Creek Town Center or on the City website. Forms must be turned into Boston's staff or submitted to Kristen Rasmussen at City Hall North by April 14 to be considered for the contest. All entries will be displayed in the Council Chambers during the open house. Winners will be selected for a special prize.

APRIL						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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		Council				
16	17	18	19	20	21	22
23	30	24	25	26	27	28
		Council				29

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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		Council				
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		Council				
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JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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		Council				

## Tentative Council Meeting Agendas Subject to change without notice

*Last updated: March 24, 2017*

### April 4, 2017

- *Spring Break*

### April 11, 2017

- Legal Update:
  - Public Records Act/Public Meetings Act
  - Health District Building Purchase
- Update: Snocom/Snopac Consolidation
- Presentation: Policy Development Process

### April 25, 2017

- Presentation: City Wide 911 Addressing Issues

### May 2, 2017

- ADP Demo - Performance Review Process
- Work Session - Traffic Calming Manual

### May 9, 2017

- Work Session:
  - Code Revision - Repeal of Board of Appeals/Adjustment
  - Code Revision - Art & Beautification Board

### May 23, 2017

- Public Safety Presentation:
  - Traffic Unit Year in Review
  - Body Camera Pilot Project
  - Resolution: Purple Heart Parking Designations

### June 6, 2017

- Snohomish County Tourism Bureau Annual Report

### June 13, 2017

### June 27, 2017

### Work in Progress - Upcoming Agenda Items

- City Hall North HVAC Control System Replacement Contract
- Fire Contract
- Public Works Shop Design
- Development code change to allow redevelopment along Mill Creek Blvd/North Creek
- SNOCOM Consolidation Updates
- SERS Radio Acquisition Updates
- Partnerships with Everett School District
- Council Chambers Configuration